

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on May 9, 2024.

**CALL TO ORDER:**

Reeve Gordon Stang called the meeting to order at 4:20 p.m.

**MEMBERS PRESENT:**

Reeve Gordon Stang and Councillors Keith Rumohr (Div. 1), David Gette (Div. 2), Terrance Kohlman (Div. 3), Blaine Thrun (Div. 4) Herbert Reichert (Div. 6), Administrator Janelle Franko, and Assistant Administrator Brenda Gintaut.

**112/24-JEROME KOHLMAN (DIV. 5) RESIGNATION:**

Moved by T. Kohlman THAT Council acknowledge the resignation of Division 5 Councillor Jerome Kohlman as presented by Administrator Janelle Franko; and further, THAT pursuant to *The Local Government Elections Act, 2015, L-30.11* (section 15(b)), Council will wait until the fall general election to fill the vacancy.

Carried.

**113/24-AGENDA:**

Moved by Thrun THAT Council accept the agenda as presented with the addition of Ministry of Highways Mowing Contract, Denzil Recreation Board Request, and National Police Fed.-Call to Action.

Carried.

**DECLARATION OF INTEREST: Councillor Rumohr declared an interest regarding one of the bills and will excuse himself at that time.**

**114/24-MINUTES:**

Moved by Rumohr THAT Council approve the content of the Minutes of the Regular Meeting of Council held on April 4, 2024.

Carried.

**115/24-DELEGATIONS:**

Moved by Gette THAT Council acknowledge the presence and verbal/written reports:

**5:00 p.m. Bradford Li Pi Shan, Resource Management International Inc.**

**6:30 p.m. Bradford Li Pi Shan, Departed**

Carried.

**COMMUNICATIONS:**

**116/24-COMMUNICATIONS:**

Moved by Kohlman THAT the following items, having been presented, be filed or dealt with as indicated:

S.A.R.M. (Sask. Association of Rural Municipalities)

Division 6 Director Resignation

Rural Dart

Rural Sheaf

C.A.P. Programming

S.A.M.A. (Saskatchewan Assessment Management Agency)

2024 Reinspection Notices

R.C.M.P.

Quarter 4 Report

SaskEnergy

Pipeline Inspections

Synergy Land

Integrity Digs

Ag Producers Association of Sask. (APAS)

Correspondence

Sask. 4-H Foundation

Donation Request

Farm & Food Care Saskatchewan

Membership Request

Rivers West District

Membership Request

National Police Federation

Call to Action – Sask. Marshall Service

Carried.

**REPORTS OF ADMINISTRATION AND COMMITTEES:**

**117/24- STATEMENT OF FINANCIAL ACTIVITIES AND LIST OF ACCOUNTS FOR APPROVAL:**

Moved by Reichert THAT Council accept the Statement of Financial Activities for the Month of April 2024 as presented by Administrator Janelle Franko, and List of Accounts for Approval comprising of cheques #7907 to and including #7929, and other payments 457511 to 20240509 totalling \$123,523.28 together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$28,511.70 and Payroll Summary Report – Council 02 – totalling \$4,313.16, as attached for approval.

Carried.

**7:15 p.m. Councillor Rumohr declared a conflict of interest and excused himself from the chambers.**

**118/24-LIST OF ACCOUNTS FOR APPROVAL:**

Moved by Reichert THAT Council accept the List of Accounts for Approval comprising of cheque #7930 totalling \$281.60, as attached for approval.

Carried.

**7:17 p.m. Councillor Rumohr returned to the chambers.**

**119/24-REPORTS OF COMMITTEES:**

Moved by Rumohr THAT Council accept the following written and verbal reports:

**Pioneer Haven:** K. Rumohr

**Luseland Fire Department:** B. Thrun & K. Rumohr

**Macklin Lake Regional Park:** T. Kohlman

**Villa Marie:** H. Reichert

**Wheatland Regional Library Board:** D. Rumohr

Carried.

**REEVE AND COUNCILLOR FORUM:**

**UNFINISHED BUSINESS:**

**120/24-HIRING OUTSIDE WORKER:**

Moved by Gette THAT Reeve Stang be authorized to contact and offer Gerard Sieben work for three days a week.

Carried.

**121/24-FARM ACCESS TRAIL:**

Moved by Reichert THAT Council approves building a seasonal farm access trail within the right-of-way allowance on the west side of NW-11-34-29W3.

Carried.

**NEW BUSINESS:**

**122/24-AWARD OF OIL TENDER:**

Moved by Gette THAT Council award the tender for oil in conjunction with the Grid 676 North Road Surfacing Project to McAsphalt Industries Limited of Macklin, Sask.

Carried.

**123/24-TABLE GRAVEL CRUSHING TENDER:**

Moved by Thrun THAT Council table the gravel crushing tender discussion until after the top layer has been removed and the gravel pit is opened.

Carried.

**124/24-2024 BUDGET:**

Moved by Reichert THAT Council adopt the 2024 Operating Budget and Change in Appropriated Reserves, together with the 5-Year Tangible Capital Asset Plan; and further, THAT the same be attached to and form a part of these minutes.

Carried.

**125/24-2024 MILL RATE FACTORS:**

Moved by Rumohr THAT Council use the mill rate factors set out in Bylaw No. 01/21 for 2024.

Carried.

**126/24-2024 UNIFORM MILL RATE:**

Moved by Gette THAT, for the year 2024, the uniform municipal mill rate be set at 8 mills; and further, THAT Administration be instructed to use this mill rate, in conjunction with the mill rate factors as set out by Bylaw No. 01/21, to levy taxes on the total taxable assessment of each property class of the Municipality.

Carried.

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Reeve

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Administrator

**127/24-OFFICE COMPUTER REPLACEMENT:**

Moved by Kohlman THAT Administration be authorized to purchase from Munisoft, and have installed, a new server, workstation, speakers, and router for the Municipal Office at a cost of approximately \$6,000.00.

Carried.

**128/24-POLICY 2.9-VIOLENCE POLICY AND PREVENTION PLAN:**

Moved by Thrun THAT Council approve Policy 2.9 Violence Policy and Prevention Plan; and further, THAT the policy be attached to and form a part of these minutes; and further, THAT Administration be approved to coordinate a luncheon training session with staff regarding Violence in the Workplace.

Carried.

**129/24-FIRE BAN RESTRICTION ORDER:**

Moved by Reichert THAT Council acknowledge a Fire Restriction Order effective 10:00 a.m. on April 25, 2024.

Carried.

**130/24-FIRE BAN RESTRICTION REMOVAL:**

Moved by Rumohr THAT Council acknowledge a Fire Ban Restriction Removal Order effective 12:00 p.m. on May 3, 2024.

Carried.

**131/24-SPRING ROAD RESTRICTION REMOVAL ORDER:**

Moved by Gette THAT Council acknowledge the Road Committee Removal Order of the Municipal Spring Road Restrictions effective May 7, 2024.

Carried.

**132/24-2016 NEW HOLLAND T6-180 TRACTOR DISPOSAL:**

Moved by Kohlman THAT Administration be authorized to dispose of the 2016 New Holland T6-180 Tractor; and further, THAT the Property Self Insurance Policy on it be cancelled.

Carried.

**133/24-SMHI WITHDRAWALS:**

Moved by Thrun THAT Withdrawal No.'s 352-1619, under the operations of the Saskatchewan Municipal Hail Insurance Act, be accepted as presented.

Carried.

**134/24-APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND:**

Moved by Reichert THAT Council have no objections to the landowner application for purchase of agricultural lease land NE 33-34-27W3; and further, THAT Administration be authorized to sign the application on behalf of the Rural Municipality stating the approval.

Carried.

**135/24-MACKLIN HEALTH FOUNDATION CHARITY GOLF TOURNAMENT:**

Moved by Rumohr THAT Council participate in the Macklin & District Health Foundation 20<sup>th</sup> Annual Charity Golf Tournament to be held on June 14, 2024, by sponsoring a hole for \$250.00 and by paying for Councillor's Terrance Kohlman and Herbert Reichert to participate in the tournament at \$100.00 each.

Carried.

**136/24-BRI-KOH CONTRACTING PERMIT REQUEST:**

Moved by Gette THAT Council authorize Administration issuing Bri-Koh Contracting, SE 25-34-28W3, an annual Overweight Permit at a cost of \$300 (plus GST) beginning May 9, 2024, to be renewed annually and subject to cancellation at any time, for travel throughout the Municipality.

Carried.

**137/24-HIGHWAY 317 MOWING CONTRACT:**

Moved by Kohlman THAT Council approve the Reeve and Administrator signing a contract with the Ministry of Highway for the mowing of 19.12 hectares of Highway #317 this summer.

Carried.

**138/24-DENZIL AND DISTRICT RECREATION BOARD DONATION:**

Moved by Thrun THAT Council donate \$5,000 to the Denzil & District Recreation Board for upgrades to the community hall (roof, floor, washrooms) and rink (furnace).

Carried.

**139/24-ADJOURNMENT:**

Moved by Reichert THAT this meeting does now adjourn at 9:05 p.m. this day.

Carried.

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Reeve

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Administrator