

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on April 4, 2024.

**CALL TO ORDER:**

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:**

Reeve Gordon Stang and Councillors Keith Rumohr (Div. 1), David Gette (Div. 2), Terrance Kohlman (Div. 3), Blaine Thrun (Div. 4), Herbert Reichert (Div. 6), Administrator Janelle Franko, and Assistant Administrator Brenda Gintaut.

Councillor Jerome Kohlman (Div. 5) did not attend the entire meeting.

**78/24-AGENDA:**

Moved by Gette THAT Council accept the agenda as presented with the removal of a Delegation report from Bradford Li Pi Shan.

Carried.

**DECLARATION OF INTEREST: NONE**

**79/24-MINUTES:**

Moved by T. Kohlman THAT Council approve the content of the Minutes of the Regular Meeting of Council held on March 7, 2024.

Carried.

**80/24-DELEGATIONS:**

Moved by Rumohr THAT Council acknowledge the presence and verbal/written reports:

**5:00 p.m. Daniel Fisher, Road Maintenance Foreman**

**5:23 p.m. Daniel Fisher Departed**

**5:25 p.m. Todd Holmquist, Ducks Unlimited Canada**

**6:00 p.m. Todd Holmquist Departed**

Carried.

**COMMUNICATIONS:**

**81/24-COMMUNICATIONS:**

Moved by Thrun THAT the following items, having been presented, be filed or dealt with as indicated:

Ministry of Highway	Spring Road Ban – Order #2 Traffic Count Program
Ministry of Government Relations	Municipal Revenue Sharing Targeted Sector Support Intake Opens - Apr 2
Ministry of Agriculture	Agriview bulletin
S.A.R.M. (Sask. Association of Rural Municipalities)	Rural Dart Rural Sheaf
Sask. Watershed Authority	Tree for Life Program
S.A.M.A. (Saskatchewan Assessment Management Agency)	2024 Industrial Summary
Bailey Kemery	ICS 100 & 200 Course
West Central Early Childhood Intervention Program	Thank you

Carried.

**REPORTS OF ADMINISTRATION AND COMMITTEES:**

**82/24-STATEMENT OF FINANCIAL ACTIVITIES AND LIST OF ACCOUNTS FOR APPROVAL:**

Moved by Reichert THAT Council accept the Statement of Financial Activities for the Month of March 2024 as presented by Administrator Janelle Franko, and List of Accounts for Approval comprising of cheques #7885 to and including #7906, and other payments 4 to 454562 totalling \$102,864.80, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$23,897.72 and Payroll Summary Report – Council 02 – totalling \$6,795.56, as attached for approval.

Carried.

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Reeve

\_\_\_\_\_  
Administrator

**83/24-STOP PAYMENT ON CHEQUE #7702:**

Moved by Rumohr THAT Council acknowledge Administration placing a stop payment on cheque #7702 issued Sept. 7, 2023, due to it being staledated; and further, THAT Council acknowledge the funds were applied as a credit against the ratepayer’s 2024 taxes, as per their request.

Carried.

**84/24-REPORTS OF COMMITTEES:**

Moved by Gette THAT Council accept the following written and verbal reports:

**Gravel Exploration:** G. Stang, D. Gette, H. Reichert & T. Kohlman

**Pioneer Haven:** K. Rumohr

**West Central Municipal Gov’t Committee:** K. Rumohr

**Macklin Lake Regional Park:** T. Kohlman

**Villa Marie:** H. Reichert

**Macklin & District Medical Clinic:** H. Reichert

Carried.

**REEVE AND COUNCILLOR FORUM:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**85/24-DRAFT 2023 FINANCIAL STATEMENT & REPRESENTATION LETTER:**

Moved by Thrun THAT Council accept the Draft 2023 Financial Statement and supporting schedules, as audited by HRO Chartered Professional Accountants; and further, THAT Council authorize the Reeve and Administrator to sign the Management’s Responsibility Cover Letter to the Financial Statement, the Letter of Representation, and Adjusting Journal Entries in connection with the audit.

Carried.

**86/24-EDUCATION PROPERTY TAX MILL RATES:**

Moved by Reichert THAT Council acknowledge the Education Property Tax Mill Rates for the year 2024, as announced by the Minister of Government Relations:

Agricultural Property	1.42 mills;
Residential Property	4.54 mills;
Commercial/Industrial	6.86 mills; and
Resource (Oil & Gas, Mines & Pipelines)	9.88 mills.

Carried.

**87/24-CANADA COMMUNITY BUILDING FUND (FORMERLY GAX TAX FUND):**

Moved by Rumohr THAT Council acknowledge receipt of the 2023-24 Installment 2 in the amount of \$7,832.40 from the Canada Community Building Fund to be allocated toward the Paving of 6.5 kms of P/G #676 in 2024; and further, THAT the fund be transferred into the Unallocated Gas Tax Reserve until such time as they are required for the project.

Carried.

**88/24-LAWYER REVIEW OF PIONEER HAVEN AGREEMENT:**

Moved by Gette THAT Council commit to paying the Municipality’s portion of legal fees for a review of the draft Pioneer Haven Agreement.

Carried.

**89/24-VACATION PAY INCREASE – T. LOERZEL:**

Moved by T. Kohlman THAT Council acknowledge Administration increasing Terrance Loerzel’s vacation pay from three weeks to four weeks as he has completed 10 years of employment as of April 1, 2024.

Carried.

**90/24-IN-CAMERA SESSION:**

Moved by Thrun THAT pursuant to Bylaw No. 4/21, that Council go in-camera at 8:33 p.m. as per *The Municipalities Act* section 120(2)(a) and *The Local Authority Freedom of Information and Protection of Privacy Act* section 16(1)(b) & (c) to discuss the hiring of an equipment operator.

Carried.

**All attending Council, the Administrator, and Assistant Administrator were present for the closed portion of the meeting.**

**91/24-END IN-CAMERA SESSION:**

Moved by Reichert THAT Council end the in-camera session at 8:49 p.m.

Carried.

**92/24-EQUIPMENT OPERATOR APPLICATIONS:**

Moved by Rumohr THAT Administration be authorized to contact the short list of equipment operator applicants and arrange for interviews to be held at the Municipal office on a day and time that works for the majority of Council.

Carried.

**93/24-PUBLIC NOTICE ACKNOWLEDGEMENT:**

Moved by Thrun THAT Council acknowledge the Public Notice, dated March 26, 2024, issued by the Administrator, pursuant to Bylaw 3/19 clause 3.1(a), concerning permanently closing and abandoning just the road portion of Road Plan 82S06662 in the SW 25-34-28W3; and further, THAT it be attached to and form a part of these minutes.

Carried.

**94/24-TABLE BYLAW 3/24 ROAD CLOSURE:**

Moved by T. Kohlman THAT Bylaw 3/24 Road Closure be tabled until such a time as the signed agreement is back from the landowners.

Carried.

**95/24-BYLAW 4/24 FIRST READING:**

Moved by Reichert THAT Bylaw 4/24 being a Bylaw to Provide for the Entering Into an Agreement to Construct a New Fire Hall in the Town of Luseland, be given first reading.

Carried.

**96/24-BYLAW 4/24 SECOND READING:**

Moved by Rumohr THAT Bylaw 4/24 being a Bylaw to Provide for the Entering Into an Agreement to Construct a New Fire Hall in the Town of Luseland, be read a second time.

Carried.

**97/24-BYLAW 4/24 THIRD READING:**

Moved by Gette THAT Bylaw 4/24 being a Bylaw to Provide for the Entering Into an Agreement to Construct a New Fire Hall in the Town of Luseland, be given a third reading at this meeting.

Carried Unanimously.

**98/24-BYLAW 4/24 ADOPTION:**

Moved by T. Kohlman THAT Bylaw 4/24 being a Bylaw to Provide for the Entering Into an Agreement to Construct a New Fire Hall in the Town of Luseland, be read a third time and adopted.

Carried.

**99/24-BYLAW 5/24 FIRST READING:**

Moved by Thrun THAT Bylaw 5/24 being a Bylaw to Regulate the Movement and Activities on Municipal Roads, be given first reading.

Carried.

**100/24-BYLAW 5/24 SECOND READING:**

Moved by Reichert THAT Bylaw 5/24 being a Bylaw to Regulate the Movement and Activities on Municipal Roads, be read a second time.

Carried.

**101/24-BYLAW 5/24 THIRD READING:**

Moved by Rumohr THAT Bylaw 5/24 being a Bylaw to Regulate the Movement and Activities on Municipal Roads, be given a third reading at this meeting.

Carried Unanimously.

**102/24-BYLAW 5/24 ADOPTION:**

Moved by Gette THAT Bylaw 5/24 being a Bylaw to Regulate the Movement and Activities on Municipal Roads, be read a third time and adopted.

Carried.

**103/24-P/G #676 NORTH PAVING PROJECT TENDER:**

Moved by T. Kohlman THAT the Municipality tender the P/G #676 North paving project mid-April, with the tender opening to take place on Thursday, May 9, 2024, at 4:00 p.m.

Carried.

**104/24-LORAAS DISPOSAL – MAJOR AGREEMENT:**

Moved by Thrun THAT the Reeve and Administrator be authorized to sign a new three year agreement with Loraas Disposal, North Battleford, Sask., for the waste collection bin in Major, Sask.

Carried.

**105/24-STRATHCONA RESOURCES INC. PERMIT REQUEST:**

Moved by Reichert THAT Council authorize Administration issuing Strathcona Resources Inc. nine Annual Overweight Permits beginning May 1, 2024, at a cost of \$300 (plus gst) each, to be renewed annually and subject to cancellation at any time, for travel on P/G #771 from NE 19-36-28W3 west into Alberta.

Carried.

**106/24-VACATION APPROVAL:**

Moved by Rumohr THAT Council approve Administrator Janelle Franko’s vacation request for Tuesday, April 23, 2024.

Carried.

**107/24-ADJOURNMENT:**

Moved by Gette THAT this meeting does now adjourn at 9:12 p.m. this day.

Carried.

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Reeve

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Administrator